



YWCA Children's Services Vacation Care

Rosary 9th Jan- 3rd Feb 2012

School Hall, Higinbotham St Watson - 0437 767135

Kingsford Smith 16th Jan-3rd Feb 2012

School Hall, Starke St Holt - 0420532483

Closed Australia Day Thursday 26th January

The YWCA of Canberra Rosary and Kingsford Smith Vacation Care centres are open between the hours of **8:00am and 6:00pm** Monday to Friday; Full Day Sessions are available for children between five and twelve years old attending Primary School.

The aim of the Vacation Care Program is to offer children a variety of fun, exciting and enjoyable experiences and activities. The structure of the program is similar each day and allows the flexibility to accommodate the children's needs and interests.

The vacation care program endeavours to develop the children's independence, self-help skills and self-esteem. These aims are achieved by allowing the children to make choices and contribute to the activities offered at the program.

BOOKINGS & PAYMENTS

Bookings open Monday 21st November to Friday 16th December. Late bookings may incur a late fee of \$5.00 per day.

Bookings and payment are required in advance. This ensures a place for your child/ren and adequate staffing levels at the program. If you will be claiming CCB, please contact Childcare Accounts for your adjusted fee amount. Childcare Accounts can be contacted on Ph: 6175 9922 or childcareaccounts@ywca-canberra.org.au

If you are using the service for the first time and wish to register for Childcare Benefit, please contact the Family Assistance Office on 13 61 50, to register.

FEES- \$60.00 per day.

This fee covers morning and afternoon tea, excursions and all in-house activities

FOOD

Please supply lunch and a drink each day your child attends. Morning and Afternoon tea is provided. Water is available for the children at all times. Please be aware that due to allergies the vacation program is a **NUT FREE ZONE**. Please indicate in the enrolment form if your child/ren has any specific dietary requirements.

CLOTHING

Please provide your child/ren with appropriate seasonal clothing, including suitable shoes allowing safe play. Please include a sun hat and a change of clothes, if required.

SIGNING IN & OUT

Please ensure your child is signed in and out, stating time of arrival and departure. This is a licensing requirement. It also assists us in the event of an emergency. If your child is booked into the programme and is not attending, please notify staff on Rosary 0437 767 135, Kingsford Smith 0420532483. Please note the program closes at 6:00pm. Late charges (\$20.00 for the first 15 minutes and \$5.00 for every additional five minutes or part there of) apply for children collected after 6:00pm.

Enrolment process for Vacation Care:

- Return forms by Friday 16th December (week 9) **Programs are not authorised to accept form.**
- Forms can be returned by Email childcareaccounts@ywca-canberra.org.au
 - Fax 02 6175 9992 Attn: Childcare Accounts
 - Post GPO Box 767 Canberra ACT 2601
 - In person YWCA Central, 5th Floor, 161 London Crt, Civic
- Invoices for bookings will be generated on receipt of enrolment form
- Payment of invoice is required before enrolment can be confirmed. **Payment can be made anytime prior to care commencing.**

All information is confidential. Please notify staff if there are any changes to the information provided.
Children's Details (please note program is licensed for children 5 - 12 years)

Name	Address	DOB	Sex	Age
CRN:				
CRN:				
CRN:				

Language spoken at home

School attending

Vacation Care Program Attending _____

Attendance Please tick which session your child/ren will be attending the program.

Week One Rosary Only 9 th - 13 th	Monday	Tuesday	Wednesday	Thursday	Friday
			*		

Week Two 16 th - 20 th Jan	Monday	Tuesday	Wednesday	Thursday	Friday
			*	*	*

Week 3 23 rd - 27 th Jan	Monday	Tuesday	Wednesday	Thursday	Friday
	*		*		

Week 4 30 th Jan - 3 rd Feb	Monday	Tuesday	Wednesday	Thursday	Friday
			*		

* - Excursion or In house activity organised – please refer to additional information

PARENT/GUARDIAN DETAILS (1) Primary Account Holder (2)

Name		
Date of Birth <small>For CCB Purposes only</small>		
CRN		
Home Address		
Home Contact Number		
Place of Employment/Occupation		
Work Contact Number		
Mobile Contact Number		
Email Address		

Please send my account to: email address postal address

	Emergency Contact (1)	Emergency Contact (2)
Name		
Address		
Home Contact No		
Work Contact No		
Mobile Contact No		
Relationship to Child		

AUTHORISED GUARDIANS The following people are authorised to collect my child/children from the Programme.

Name		
Relationship to Child		
Address		
Home Contact No		
Work Contact No		
Mobile Contact No		

Is there any **medical or physical condition** from which your child/ren suffers that needs to be brought to the attention of staff? For example – allergies, asthma

Name	Medical Condition	Action Plan

FAMILY & MEDICAL INFORMATION

Are there any custody/court orders or parenting agreements pertaining to this child / these children? YES / NO

Do you as a family, identify as Aboriginal or Torres Straight Islander, or with any other culture? YES / NO
If YES, Please State: _____

Is there any cultural, religious or other considerations regarding your family that staff should be aware of? YES / NO
If YES, please state: _____

I am willing for my child to participate in all activities offered in the program. YES / NO

I give permission for my child to go for local walks under the supervision of program staff. YES / NO

Family Doctor's Name: _____ Phone: _____

Address: _____ Medicare Number: _____

Should my child require urgent medical attention, I give permission for the doctor/ambulance officer/staff to administer such treatment as shall be considered appropriate subject to any specific restrictions listed. YES / NO
Restrictions: _____

In the case of an emergency, I agree for my child to be transported to hospital by ambulance and will pay and associated costs. YES / NO

I agree to all above conditions and obligations of enrolment, as set by the YWCA of Canberra.

Signature: _____

Date: _____

Rosary/Kingsford Smith January/February Vacation Care Program 2012

Rosary only

Week 1-Dates: 9th – 13th January 2012

<u>Monday 9th</u>	<u>Tuesday 10th</u>	<u>Wednesday 11th</u>	<u>Thursday 12th</u>	<u>Friday 13th</u>
<p><u>Welcome Day</u></p> <p>Games for us to get to know each other And lots of mixed Craft activities</p>	<p><u>Creative Drama</u></p> <p>Come dressed as your Favorite character From a book, movie, T.V show, or Sport Legend</p>	<p><u>Excursion</u> <u>Australian Mint</u> <u>Leaving at 930- back at 2pm</u></p> <p style="text-align: center;"><u>BE AT CENTRE BY 8:45AM</u></p> <p style="text-align: center;"><u>BBQ Lunch</u></p> <p style="text-align: center;"><u>MAKE SURE YOU BRING HAT, SUNSCREEN & WATER BOTTLE</u></p>	<p><u>Wheels Day</u> Bring your own Wheels & Don't forget all your safety gear, All safety gear must be worn</p> <p style="text-align: center;"><u>No safety gear</u> <u>No using your Wheels!</u></p>	<p><u>Black Friday</u> <u>Wear something spooky</u></p> <p style="text-align: center;">Bouncing bats</p> <p style="text-align: center;">Make your own Witch or Wizard Wand/Hat Even a spell or two</p>

CENTRE OPEN'S AT 8AM WITH CHILDREN'S CHOICE ACTIVITIES:

Lego, Mobile, Dress ups, Board games, Hama beads, Drawing/Colouring, Card games, Chess, Puzzles, Floor mat activities, French knitting , Pom poms, Play dough

Activities on throughout the week

Sidewalk chalk drawing, Fancy Clothes of the Future, Frisbee Golf, Treasure hunt (how many black cats can you find), spot the leader, Mummification, Wink games, Charades, Celebrity head, Art in the Dark, Post card n post them, bath fizz, squiggles silly, Door hanger, Picture fun, Customized bangers, Drama Games, Chinese whispers, Broom game.

**With a mix of inside/outside group games, time for free play, time for outside equipment as well
Wet Weather will be children's choice of morning activities as well as the Wii and children's choice of DVD**

Rosary/Kingsford Smith January/February Vacation Care Program 2012

Week 2-Dates: 16th-20th January 2012

<u>Monday 16th</u>	<u>Tuesday 17th</u>	<u>Wednesday 18th</u>	<u>Thursday 19th</u>	<u>Friday 20th</u>
<p><u>Getting in to Nature</u></p> <p>Understanding Nature</p> <p>Colleting things for us to use throughout the week</p>	<p><u>Nature Creations</u></p> <p>Using the things we have collected</p> <p>Making Creations in The Natural Environment</p>	<p><u>Excursion Weston Park</u></p> <p style="text-align: center;">Treasure Hunt</p> <p>BBQ L UNCH <u>Leaving at 9.30- back at 2pm</u></p> <p style="text-align: center;"><u>BE AT CENTRE BY 8:45AM</u></p> <p style="text-align: center;"><u>MAKE SURE YOU BRING HAT, SUNSCREEN & WATER BOTTLE</u></p>	<p><u>Rosary visits Kingsford Smith</u></p> <p>For a performance by <u>Duncan Smith.</u> ATSI Performer <u>Leaving 9.30- back at 4pm</u></p> <p style="text-align: center;"><u>Be at Rosary By 8:45 am</u></p> <p style="text-align: center;"><u>MAKE SURE YOU BRING Lunch, HAT, SUNSCREEN & WATER BOTTLE</u></p>	<p><u>Nature Walk to Local shops</u></p> <p style="text-align: center;"><u>Kingsford Smith</u> <u>Kippax Shop</u> <u>For a hot chips Lunch</u></p> <p style="text-align: center;"><u>Rosary- Dickson</u> <u>For a hot chips Lunch</u></p>

CENTER OPEN'S AT 8AM WITH CHILDREN'S CHOICE ACTIVITIES:

Lego, Mobile, Dress ups, Board games, Hama beads, Drawing/Colouring, Card games, Chess, Puzzles, Floor mat activities, French knitting , Pom pomes, Play dough

Activities on throughout the week

Nature touchy feely boxes, Nibble necklaces, Dream catchers, Grass heads, nature book marks, fossils, leaf rubbing, flower making, worm farms, Pet rocks, Treasure maps, Wind chimes, Bull Rush, Fruit Salad, Heads down Thumbs up, Sausage game.

**With a mix of inside/outside group games, time for free play, time for outside equipment as well
Wet Weather will be children's choice of morning activities as well as the wii and children's choice of DVD**

Rosary/Kingsford Smith January/February Vacation Care Program 2012

Week 3-Dates: 23rd - 27th January 2012

Center Not Open On The 26th January

<u>Monday 23rd</u>	<u>Tuesday 24th</u>	<u>Wednesday 25th</u>	<u>Thursday 26th</u>	<u>Friday 27th</u>
<u>Kingsford Smith</u> <u>Visits Rosary</u> <u>for the reptile</u> <u>man</u> <u>Leaving at 9.30-</u> <u>back at 4pm</u> <u>Be at Kingsford</u> <u>Smith</u> <u>BY 8:45AM</u> <u>MAKE SURE</u> <u>YOU BRING</u> <u>Lunch, HAT,</u> <u>SUNSCREEN &</u> <u>WATER</u> <u>BOTTLE</u>	<u>Dress up day</u> <u>Come dressed as</u> <u>your favorite</u> <u>Animal</u> Face Painting Mask Making	<u>Excursion</u> <u>National Zoo and</u> <u>Aquarium Leaving</u> <u>at 9.30- back at 3pm</u> BBQ LUNCH <u>BE AT CENTRE BY</u> <u>8:45AM</u> <u>MAKE SURE YOU</u> <u>BRING HAT,</u> <u>SUNSCREEN &</u> <u>WATER BOTTLE</u>	<u>Australia Day</u> <u>Public Holiday</u> <u>Centre Closed</u>	<u>Teddy Bear</u> <u>Picnic</u> <u>Bring your teddy</u> <u>on the oval for</u> <u>morning Tea</u> <u>Story Telling</u> <u>With Anne</u> <u>Ostini-Horan</u> She will be at Kingsford Smith 2.30pm Rosary 3.30pm

CENTER OPEN'S AT 8AM WITH CHILDREN'S CHOICE ACTIVITIES:

Lego, Mobile, Dress ups, Board games, Hama beads, Drawing/Colouring, Card games, Chess, Puzzles, Floor mat activities, French knitting, Pom pomes, Play dough,

Activities on throughout the week

Pet rocks, Felt animals, Bead animals, Frog in a pond, wobbling penguins, mural, mermaids, crocodiles, Bottle top snakes, Octopus, Rob the nest, Duck, Duck Goose, Ship shark shore, What's the time Mr. wolf, Animal book marks, Animal fridge magnets,

With a mix of inside/outside group games, time for free play, time for outside equipment as well Wet Weather will be children's choice of morning activities as well as the wii and children's choice of DVD

Rosary/Kingsford Smith January/February Vacation Care Program 2012

Week 4- Dates: 30th January 3rd February 2012

<u>Monday 30th</u>	<u>Tuesday 31st</u>	<u>Wednesday 1st</u>	<u>Thursday 2nd</u>	<u>Friday 3th</u>
<u>Master Chief Day</u> Baking Goodies for the last Week Honey joys Mars bar slice Choc crackles Muffins Cup Cakes Jelly cups Iced Biscuits	<u>Water Fun Day</u> Water bombs, super soakers, bucket races <u>Bring your</u> Hat, Towel Super Soaker Change of clothes	<u>Excursion:</u> <u>Big Splash Leaving at</u> <u>9.30- back at 3pm</u> <u>BE AT CENTRE</u> <u>BY</u> <u>8:45AM</u> <u>MAKE SURE YOU</u> <u>BRING your Lunch,</u> <u>HAT, SUNSCREEN</u> <u>& WATER</u> <u>BOTTLE,</u> <u>Towel, Change of</u> <u>Clothes</u>	<u>All Things Yucky</u> Slime, Goop Feeling box, Tasting Plate	<u>P.P.P Day</u> Pj's, Pizza & Popcorn Relax day before back to school Movie chosen by children

CENTER OPEN'S AT 8AM WITH CHILDREN'S CHOICE ACTIVITIES:

Lego, Mobile, Dress ups, Board games, Hama beads, Drawing/Colouring, Card games, Chess, Puzzles, Floor mat activities, French knitting, Pom pomes, Play dough

Activities on through out the week

Sink or float, origami water bombs, Bucket relay, we will be cooking yummy treats for our P.P.P DAY, Movie chosen by children, making boats, 3 legged race, Egg & Spoon race, Sponge Target, Balloon Stomp, Smarties Challenge, Paper challenge, Paper Planes, Painting, Paddle pop stick construction

With a mix of inside/outside group games, time for free play, time for outside equipment as well Wet Weather will be children's choice of morning activities as well as the wii and children's choice of DVD



Rosary/Kingsford Smith Vacation Care January 2012

EXCURSION PERMISSION FORM

I give permission for my child/ren _____ to attend the following excursion:

To: The Australian Mint (Rosary Only)

Cost: Included in the daily fee

Date: Wednesday 11th January
Transport: Deanes
Departure: 9:30am
Return: 2.00pm approx

Signed: _____

Date: _____

I give permission for my child/ren _____ to attend the following excursion:

To: Weston Park

Cost: Included in the daily fee

Date: Wednesday 18th January
Transport: Deanes
Departure: 9.30 am
Return: 2.00pm approx

Signed: _____

Date: _____

I give permission for my child/ren _____ to attend the following excursion:

To: Visit Kingsford Smith Vacation Care to see Duncan Smith ATSI Performer (Rosary only)

Cost: Included in the daily fee

Date: Thursday 19th January
Transport: Deanes
Departure: 9.30 am
Return: 4.00pm approx

Signed: _____

Date: _____

I give permission for my child/ren _____ to attend the following excursion:

To: Go on a walk to the local shops Rosary to Dickson & Kingsford Smith to Kippax

Cost: Included in the daily fee

Date: Friday 20th January
Transport: Walking
Departure: 11:00 am
Return: 1.00pm approx

Signed: _____

Date: _____

I give permission for my child/ren _____ to attend the following excursion:

To: Visit Rosary Vacation Care to see the Reptile Man (Kingsford Smith Only)

Cost: Included in the daily fee

Date: Monday 23rd January
Transport: Deanes
Departure: 9.30 am
Return: 4.00pm approx

Signed: _____

Date: _____

I give permission for my child/ren _____ to attend the following excursion:

To: National Zoo and Aquarium

Cost: Included in the daily fee

Date: Wednesday 25th January
Transport: Deanes
Departure: 9.30 am
Return: 3.00pm approx

Signed: _____

Date: _____

I give permission for my child/ren _____ to attend the following excursion:

To: Big Splash

Cost: Included in the daily fee

Date: Wednesday 1st February
Transport: Deanes
Departure: 9.30 am
Return: 3.00pm approx

Child's Swimming Ability

Is your child competent in the water

YES/NO

Can your child swim unaided

YES/NO

If Yes how far

25 mtr 50 mtr 100 mtr

Do you give permission for your child to go on the large slides

YES/NO

Signed: _____

Date: _____

**PLEASE NOTE: CHILDREN CANNOT PARTICIPATE IN THE EXCURSION
WITHOUT SIGNED CONSENT FROM A PARENT/GUARDIAN**

I give permission for my child/ren to be photographed during vacation care for the purpose of program displays and a means of recording activities, some photos may be used within the YWCA for newsletters, promotional materials and on the YWCA website.

Child/ren Name _____

Parents Name _____

Signature _____

Date _____